

January 23, 2009

The Glastonbury Town Council  
2155 Main Street  
Glastonbury, CT 06033

Re: Town Manager's Report

Dear Council Members:

The following will keep you up-to-date on various topics:

1. **Household Hazardous Waste Collection:**

The attached page lists the upcoming collection dates at the Regional Household Hazardous Waste site in Manchester.

2. **Energy Conservation:**

As part of ongoing energy conservation work, Glastonbury has joined the U.S. EPA Energy Star Program. This helps benchmark Glastonbury facilities with similar structures nationwide and provides additional resources to assist in energy conservation efforts.

3. **Winter Storms:**

Recent winter storms have largely occurred on weekends and holidays. This has stressed related Town budget accounts for overtime and snow/ice materials. This is compounded by the increased cost of certain winter storm materials such as salt. At this point, the Highway Division overtime account is overdrawn by approximately \$26,000 on a \$125,000 base. Other such accounts are also expended well ahead of schedule. This includes Parks and Fleet. Given unpredictable weather conditions of New England, winters will differ with respect to storm costs. Funds will be allocated as available to cover any over expenditures.

4. **Project Schedules:**

The bikeway project is submitted to the Conservation Commission for final review and to the Army Corps of Engineers. The dog park project is expected to be submitted to Conservation for informal review in March.

5. **Main Street Traffic Signals:**

The Town is approved for a \$2.3 million grant for the Main Street Traffic Signal project. At the last meeting I was asked generally on how these funds would be allocated. Project items would include such things as new traffic signals, fiber optic traffic signal interconnects, emergency vehicle pre-emption and battery backup, modern closed loop system (potential video detection in lieu of loop detectors), overhead utility modifications, and related work and equipment.

6. **Comprehensive Annual Financial Report:**

The CAFR for fiscal year ended June 30, 2008 is attached. Council is asked to appoint 2 members to attend the Audit Exit Interview conference scheduled for 12 noon on Wednesday, February 11, 2009.

I will be happy to review the preceding and any other items Tuesday evening.

Sincerely,

Richard J. Johnson  
Town Manager

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